



# IQAS documentation register

According to:

ISO 9001:2015\_QMS

**S-SAAHE** for IQAS and SP

Issue\_3\_16.5.2024  
Change\_0

Issue Processor:  
Subject to change:

Ing. Bohumil Šejnoha, PhD.  
Yes

Edited by:  
Ing. Bohumil Šejnoha, PhD., representative of IQAS

Approved:  
assoc. prof. Ing. Peter Lošonczi, PhD., rector

## 0. List of documentation

The Representative for IQAS is responsible for maintaining the current content of the document, or an employee of the USM authorized by him

Marking	The name of the document	Processor	Released	Last change
<b>VSZK_v1_30.8.2022_z0</b>	<b>Internal quality assurance system</b>	<b>Z-VSK</b>	<b>08/22</b>	
	1. History and present	Z-VSK	08/22	
	2. Systemic measures of harmonizing VSZK	Z-VSK	10/20	
Z-VSK_v3_9.5.2024_z0	2.1_Representative for VSZK	Z-VSK	05/24	
RK_v2_15.12.2020_z0	2.2_Quality Council	Z-VSK	12/20	
RŠP_v1_15.2.2021_z0	2.3_Council for study programs	Z-VSK	02/21	
RAŠP_v2_2.5.2022_z0	2.4_Council for SP accreditation	Z-VSK	05/22	
EK 01_v1_30.4.2022_z0	2.5_Ethical code of VŠBM in Košice	Z-VSK	04/22	
	3. Structure of VSZK	Z-VSK	08/22	
1_Š-VŠBM_v2_27.1.2022_z0	3.1_Statute of VŠBM in Košice	1. Vice-rector	01/22	
2_DDZR_v2_15.12.2020_z0	3.2_Long-term intention of development of	Z-VSK	12/20	
3_PLK_v2_15.1.2021_z0	3.3_Quality policy of VŠBM in Košice	Z-VSK	01/21	
	3.4_VSZK manual	Z-VSK	08/22	
	<b>IQAS manual</b>	<b>Z-VSK</b>	<b>08/22</b>	
<b>4.1_VSK_v1_30.8.2022_z9</b>	<b>Internal quality system</b>	<b>Z-VSK</b>	<b>08/22</b>	1.6.2023
4.1.1_Ch_v3_15.1.2021_z0	Vision, mission, scope of VSK, management commitment	Z-VSK	01/21	
4.1.2_PP_v3_15.2.2021_z0	Process approach of the quality system	Z-VSK	02/21	
4.1.3_MP_v12_10.3.2022_z0	Process map	Z-VSK	03/22	
4.1.4_P VSK_v12_10.3.2022_z0	VSK processes	Z-VSK	03/22	
4.1.5_OŠ_v14_18.9.2023_z0	Organizational structure	1. Vice-rector	09/23	
4.1.6_ZP_v7_2.4.2022_z0	List of workers	1. Vice-rector	04/22	
4.1.7_MZ_v12_2.4.2022_z0	Responsibility matrix	Z-VSK	04/22	
4.1.8_MK_28.11.2021_z0	Competency matrix	1. Vice-rector	11/21	
4.1.9_MG1_30.8.2022_z0	Guarantee matrix_Bc.study	1. Vice-rector	08/22	
4.1.10_MG2_30.8.2022_z0	Guarantee matrix_Ing. study	1. Vice-rector	08/22	
4.1.11_MG3_30.8.2022_z0	Guarantee matrix_PhD.study	1. Vice-rector	08/22	
4.1.12_KN_20.11.2020_z0	Correlation of VSK_ISO/Š-SAAVŠ standards	Z-VSK	11/20	
4.1.13_PK_30.8.2022_z0	<b>Handbook of VSK</b>	Z-VSK	08/22	
	1.13.1 Mission and function of the manual			
	1.13.2 Working with the manual			
	1.13.3 Terminology, glossary and abbreviations			
	1.13.4 Context of the organization			
	1.13.5 Leadership			
	1.13.6 Strategic planning			
	1.13.7 Support, resources, teachers			
	1.13.8 Operation, implementation, education			
	1.13.9 Performance evaluation			
	1.13.10 Improvement			

Edited by:

Approved:

Ing. Bohumil Šejnoha, PhD., representative of IQAS

assoc. prof. Ing. Peter Lošonczi, PhD., rector

## 0. Documentation list\_continued

The Representative for IQAS is responsible for maintaining the current content of the document, or an employee of the USM authorized by him

Marking	The name of the document	Processor	Released	Last change
4.1.14_KM_31.1.2021_z0	IQAS communication matrix	1. Vice-rector	01/21	
4.1.15_IS_31.1.2022_z0	Information systems	1. Vice-rector	01/21	
4.1.16_RPN_v1_15.1.2021_z0	Register of legal standards	1. Vice-rector	01/21	
4.1.17_RNSK_v1_15.1.2021_z0	Register of IQAS standards	Z-VSK	01/21	
4.1.18_RDSK_v3_16.5.2024_z0	IQAS documentation register	Z-VSK	08/22	16.5.2024
4.1.19_RSMP_v1_30.8.2022_z5	Register of IQAS directives and regulations	Z-VSK	08/22	16.5.2024
4.1.20_RF_v2_30.8.2022_z6	Register of IQAS forms	Z-VSK	08/22	6.3.2024
<b>4.2_SP_v2_15.1.2021_z1</b>	<b>Strategic planning in the context of org.</b>	<b>Z-VSK</b>	<b>01/21</b>	<b>13.2.2023</b>
4.2.1_KO_v2_15.1.21_z0	The context of organization	Z-VSK	01/21	
4.2.2_ZS_v2_25.3.2022_z0	Stakeholders	Z-VSK	03/22	
4.2.3_KR_v2_2.11.2020_z0	Risk criteria (in the context of the organization and IQAS)	Z-VSK	11/20	
4.2.4_RO_v3_15.1.2022_z0	Organizational risk_Matrix	Z-VSK	12/20	13.2.2023
2.4.1	Market risks	Z-VSK	12/20	
2.4.2	Personal risks	Z-VSK	12/20	
2.4.3	Economic risks	Z-VSK	12/20	
2.4.4	Technical risks	Z-VSK	12/20	
2.4.5	Legal risks	Z-VSK	12/20	
2.4.6	Property risks	Z-VSK	12/20	
2.4.7	Administrative risks	Z-VSK	12/20	
2.4.8	Social risks	Z-VSK	12/20	
2.4.9	Natural risks	Z-VSK	12/20	
2.4.10	Information risks	Z-VSK	12/20	
2.4.11	Systemic risks	Z-VSK	12/20	
2.4.12	Environmental risks	Z-VSK	12/20	
4.2.5_SC_v6_15.1.2021_z1	Strategic goals in the context of the organization	Z-VSK	01/21	
4.2.6_ÚC_v1_15.1.2021_z1	Tasks for strategic goals	Z-VSK	01/21	
<b>4.3_ARVS_v1_15.1.2022_z2</b>	<b>Analysis and assessment of IQAS risks</b>	<b>Z-VSK</b>	<b>01/21</b>	<b>13.2.2023</b>
4.3.1_RVS_v3_13.2.2023_z0	IQAS_Matrix risk	Z-VSK	01/21	13.2.2023
3.1.1	Quality assurance risks	Z-VSK	01/21	
3.1.2	Quality policy risks	Z-VSK	01/21	
3.1.3	Risks of SP management	Z-VSK	01/21	
3.1.4	Risks of the SP teaching methodology	Z-VSK	01/21	
3.1.5	Risks of SP teaching processes	Z-VSK	01/21	
3.1.6	Resource risks (teachers)	Z-VSK	01/21	
3.1.7	Resource risks (support, infrastructure)	Z-VSK	01/21	
3.1.8	Risks of documented information	Z-VSK	01/21	
3.1.9	Risks of publishing information 3.1.10	Z-VSK	01/21	
3.1.10	Risks of monitoring SP	Z-VSK	01/21	

Edited by:

Ing. Bohumil Šejnoha, PhD., representative of IQAS

Approved:

assoc. prof. Ing. Peter Lošonczi, PhD., rector

## 0. Documentation list\_continued

The Representative for IQAS is responsible for maintaining the current content of the document, or an employee of the USM authorized by him

Marking	The name of the document	Processor	Released	Last change
3.1.11	Risks of external evaluation of IQAS	Z-VSK	01/21	
3.1.12	Risks of monitoring the effectiveness and efficiency	Z-VSK	01/21	
4.3.2_CK_v2_15.1.2022_z0	Quality objectives for the relevant	Z-VSK	01/22	
4.3.3_UC_v2_15.1.2022_z0	year Tasks for quality objectives	Z-VSK	01/22	
<b>4.4_DZR_v2_15.1.2021_z0</b>	<b>Long-term development plan of USM 2020-2030</b>	<b>Z-VSK</b>	<b>01/21</b>	
4.4.1_DZ_v2_15.12.2020_z0	Long-term development intention_description and comment	Z-VSK	12/20	
4.4.2_SWOT_v1_15.12.2020_z0	SWOT Analysis	Z-VSK	12/20	
4.4.3_PG_v1_15.12.2020_z0	Spider chart SWOT analysis	Z-VSK	12/20	
4.4.4_SR_v1_15.12.2020_z0	Development Tree and Root Analysis	Z-VSK	12/20	
4.4.5_UR_v2_15.1.20XX_z0	Development Tasks for the respective year	Z-VSK	12/20	
<b>4.5_PZVSK_v2_30.8.2022_z6</b>	<b>IQAS improvement processes</b>	<b>Z-VSK</b>	<b>10/20</b>	1.6.2023
4.5.1_PP_v12_30.6.2022_z1	IQAS's procedural approach	Z-VSK	10/20	1.6.2023
4.5.2_KN_v1_20.11.20_z1	Correlation of IQAS standards	Z-VSK	11/20	1.6.2023
4.5.3_HVSK_v1_20.11.2020_z2	Assessment of compliance with IQAS standards	Z-VSK	11/20	1.6.2023
4.5.4_HŠP_v1_20.11.2020_z2	Evaluation of the fulfillment of standards at the SP	Z-VSK	11/20	1.6.2023
4.5.5_PrIA_v2_12.2.2022_z3	IQAS's internal audit program	Z-VSK	02/22	
4.5.6_PIA_v2_12.2.2022_z3	IQAS's internal audit plan	Z-VSK	02/20	
4.5.7_KLS_v2_23.1.21_z3	Checklist IA_System	Z-VSK	01/21	1.6.2023
4.5.8_KLP_v2_22.2.22_z0	Checklist IA_Processes	Z-VSK	02/22	
4.5.9_SIA_v2_23.3.2022_z0	Internal audit management	Z-VSK	03/22	
4.5.10_ZN_v3_15.1.2021_z1	Nonconformance record_NCR	Z-VSK	01/21	1.6.2023
4.5.11_KLPV_v1_15.1.2021_z1	Checklist for inspection of teaching workplaces	Z-VSK	01/21	1.6.2023
4.5.12_NaPO_v1_15.10.2020_z1	Register of corrective and preventive measures	Z-VSK	10/20	1.6.2023
4.5.13_PM_v13_26.8.2022_z1	System review by management	Z-VSK	08/22	
4.5.14_SU_v1_30.8.2022_z1	System indicators	Z-VSK	08/22	1.6.2023
4.5.15_PU_v1_30.8.2022_z1	Process indicators	Z-VSK	08/22	1.6.2023
4.5.16_GP_v1_30.8.2022_z1	Graduation plan	Z-VSK	08/22	1.6.2023
<b>4.6_SMP_v2_30.8.2022_z0</b>	<b>IQAS Guidelines, Regulations and Forms</b>	<b>Z-VSK</b>	<b>08/22</b>	
4.1.19_RSMP_v1_30.8.2022_z5	Register of IQAS directives and regulations	Z-VSK	08/22	16.5.2024
4.1.20_RF_v2_30.8.2022_z6	Register of IQAS forms	Z-VSK	08/22	6.3.2024
<b>4.7_PA-VSK_v1_25.1.2023_z0</b>	<b>Planned activities of VSK VŠBM</b>	<b>Z-VSK</b>	<b>01/23</b>	25.1.2023
4.7.1_MP-VSK_4.1.3_v12	IQAS process map	Z-VSK	03/22	
4.7.2_RP-VSK_v1.2.1.2023_z0	IQAS process management	Z-VSK	01/23	
4.7.3_PM-VSK_v1_2.1.2023_z0	Review of IQAS by management	Z-VSK	01/23	
4.7.4_RPV_v1_2.1.2023_z0	Management of education processes	VR- Education	01/23	
4.7.5_RPVV_v1_2.1.2023_z0	Management of R&D processes	VR-S&R	01/23	
4.7.6_RŠP_v1_2.1.2023_z0	Study program management	1. Vice-rector	01/23	
4.7.7_ZSI_v1_2.1.2023_z0	Collection and processing of information about IQAS and SP	VR-INF	01/23	

Edited by:

Approved:

Ing. Bohumil Šejnoha, PhD., representative of IQAS

assoc. prof. Ing. Peter Lošonczi, PhD., rector

4.7.8_CH_v1_2.1.2023_Z0	Timetable	Z-VSK	01/23	

Edited by:

Ing. Bohumil Šejnoha, PhD., representative of IQAS

Approved:

assoc. prof. Ing. Peter Lošonczi, PhD., rector

